

Business Requirements for

for

Change of Supplier

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A. About this document

This document is a Business Requirements Specification (BRS) for Change of Supplier process within the structuring process of the European energy market. The processes related to change of Supplier are a centrepiece of the Structuring process. In this BRS we use business terms for the actors, and we map them to the terms used in the Harmonised Role Model from ENTSO-E, ebIX[®] and EFET [3].

As a general introduction ebIX[®] has published a separate document "Introduction to ebIX[®] Business Requirements and Business Information Models" [4]. The introduction also includes the generic model elements that are not specific for a business process.

In line with UN/CEFACT Modelling Methodology version 2 (UMM-2) ebIX[®] defines the business requirements as the first step in modelling energy market processes. This document specifies an UMM Business Requirements View, which consist of the three sub views: Business Domain View, Business Partner View and Business Entity View.

The Business Information Model is in turn the basis for the creation of XML schema's and is the basis for the specification of web services. The Business Information Model and the syntax specific structures are specified by the "ebIX® Technical Committee" (ETC).

Since the ebIX[®] model is open for national customisation, some attributes are added as optional for usage for regional/national customisation. If used, these attributes must be specified nationally.

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A.1. References

A.1.1. Standards

- UML Profile for UN/CEFACT's Modelling Methodology (UMM), Base Module 2.0., (<u>http://www.unece.org/tradewelcome/un-centre-for-trade-facilitation-and-e-business-uncefact/outputs/technical-specifications/uncefact-modelling-methodology-umm.html</u>);
- [2] UML Profile for UN/CEFACT's Modelling Methodology (UMM), Foundation Module, 2.0. (<u>http://www.unece.org/tradewelcome/un-centre-for-trade-facilitation-and-e-business-uncefact/outputs/technical-specifications/uncefact-modelling-methodology-umm.html</u>);
- [3] The Harmonized Role Model (for the Electricity Market) by ebIX[®], ENTSO-E, and EFET (www.ebix.org).

A.1.2. ebIX[®] Documents

- [4] Introduction to ebIX[®] Business Requirements and Business Information Models (www.ebix.org);
- [5] Recommended Identification Schemes for the European Energy Market (www.ebix.org);
- [6] ebIX[®] code lists (<u>www.ebix.org</u>);
- [7] ebIX[®] BRS for Measure for Determine Meter Read (<u>www.ebix.org</u>);
- [8] eblX[®] Business Requirements for Upfront Request for Accounting Point Characteristics (www.ebix.org);
- [9] ebIX[®] Business Requirements for Alignment of Accounting Point characteristics (www.ebix.org).

Old	New	Clarification	Date
		Version 4.0	
3.2.B	4.0.A	Recast of BRS.	20200120
		Version 4.1	
4.0.A	4.1.A	 Cardinality for Reference to requesting Transaction ID is set to [1]. Addition of Check consent process. Correction of spelling errors. 	20201019
4.1.A	4.1.B	 Addition of clarifying text to chapter "A. About this document". Update of roles to be in line with the ebIX[®], EFET and ENTSO-E Harmonised Electricity Market Role Model version 2022-01. In addition, the definition or the Energy Supplier is updated to include gas. Hiding attributes from the root class in Appendix A, to make the class 	20230815
4.1.B	4.1.C	• Editorial corrections, such as replacing Grid company with Metering Point Administrator in the UseCase description for "Request change of supplier".	20231002

A.2. Main changes since last version



1. Business Domain View: Change supplier (Business Process UseCase)

Figure 1 UseCase diagram: Change supplier

1.1. Description

UseCase description	on: Change supplier
definition	This is the process where an Energy Supplier (together with the Balance Responsible Party or Shipper) will be registered in the Metering Point administration as the New Energy Supplier for the Accounting Point. The Metering Point Administrator makes all necessary updates for the change of Supplier, notifies relevant parties including distribution of Accounting Point characteristics for alignment to the Linked Parties.
beginsWhen	When a Customer and a New Energy Supplier intend to close a contract and initiate a change of Supplier process.
preCondition	 The New Energy Supplier is registered as Energy Supplier. The New Energy Supplier can identify the Customer. The New Energy Supplier can identify the Accounting Point. The New energy Supplier has a contract with the Customer, i.e. the New Energy Supplier is consented.

endsWhen	When the Request change of Supplier is confirmed, and all relevant parties are informed about the change of Supplier and the Accounting Point
	characteristics have been distributed to Linked Parties
	Based on national rules, a meter read has been determined.
postCondition	The Customer has changed Energy Supplier for the Accounting Point and all Affected Parties have been informed and all Linked Parties received Accounting Point characteristics, including - based on national rules - determination and exchange of a meter read related to the change of Supplier.
exceptions	The contracting phase was aborted, or the Request change of Supplier is rejected, and the change of Supplier process is aborted.
actions	See 1.2

1.2. Business Process









1.3.1. Description

definition	In this process, a contract between the Customer and the New Energy
	Supplier is made for supply of energy. Therefore, the New Energy Supplier
	identifies the necessary Customer data (invoicing data) e.g. name, address and the Accounting Point involved.
	If needed by national rules, the New Energy Supplier makes a grid usage contract with the Customer.
beginsWhen	When a Customer and a New Energy Supplier intend to close a contract
	and initiate a make supply contract process as part of a change of Supplier
	process.
preCondition	The New Energy Supplier can identify the Customer.
	The New Energy Supplier can identify the Accounting Point.
endsWhen	When all requisites for making the supply-contract are fulfilled and a
	contract between the New Energy Supplier and the customer is settled.

postCondition	The Customer has a contract with the New Energy Supplier and the New Energy Supplier has the needed information and consent to Request change of Supplier for the Accounting Point.
exceptions	The contracting phase may be aborted for some reason and the change of Supplier process stops. Based on national rules, pre-change checking and verification of contractual matters between the New and the Old (current) Energy Supplier are currently done in several of the countries participating in ebIX [®] .
actions	See 1.3.2

1.3.2. Business Process



Figure 4 Business process: Make supply contract

1.3.3. Upfront Request for Accounting Point Characteristics (Business Process UseCase)

The New Energy Supplier may need (some of) the Accounting Point characteristics for settling the supply contract and sends a request for it to the Metering Point Administrator. This process is elaborated in a separate document, see ebIX BRS for upfront request for Accounting Point characteristics [8].

1.3.4. Identify and obtain critical change of Supplier information (Business Process UseCase)



Figure 5 UseCase diagram: Identify and obtain critical change of Supplier information

1.3.4.1. Description

UseCase description	n: Identify and obtain critical change of Supplier information
definition	In this process, the New Energy Supplier will identify and obtain the
	necessary change of Supplier information of the Accounting Point.
	Examples of data that may be identified and obtained:
	Metering Point Administrator.
	Proposed change date.
	 Consumption data, e.g. estimated annual consumption and load profile.
	Metering method.
	The Metering Point Administrator must check the consent the Customer
	has given to the new Energy Supplier.
beginsWhen	When settling a new supply contract, the New Energy Supplier will need to identify and obtain critical change of Supplier information.
preCondition	The Accounting Point ID is available.
	The process is required by national rules.
endsWhen	When the critical information is obtained by the New Energy Supplier.
postCondition	The critical information is obtained.
exceptions	None.

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actions	There are no documents specified by ebIX [®] for this business process. The
	documents related to this process should be made nationally.

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1.3.5. Make grid contract



Figure 6 UseCase diagram: Make grid contract

1.3.5.1. Description

the Customer for the Accounting Point he is intending to supply to. The Metering Point Administrator must check the consent the Customer
has all as to the second fragments of the second
has given to the new Energy Supplier.
When the New Energy Supplier needs to settle a new grid contract with the
Grid Access Provider (Grid Company) for the Accounting Point.
Accounting Point ID is known.
National rules allow for making a new grid contract by the Energy Supplier.
When the grid contract for the Accounting Point is concluded by the Energy
Supplier.
The Grid Access Provider (Grid Company) and the Customer have a grid
contract for the Accounting Point.
None.
Note that there are no documents or process specified by ebIX [®] for this
UseCase. Process and documents related to this UseCase must be made

1.3.6. Verify potential obstructing elements (Business Process UseCase)

The process Verify potential obstructing elements is implemented in different ways in different countries, involving different business partners. In some countries, this process is defined as a process between the Old and the New Energy Supplier. The process, if used, must be defined on a national level.

1.4. Request change of Supplier (Business Process UseCase)



Figure 7 UseCase diagram: Request change of Supplier

1.4.1. Description

UseCase description: Request change of Supplier		
definition	In this process, the New Energy Supplier, on behalf of the Customer, requests to become the Energy Supplier for the Accounting Point and the Metering Point Administrator confirms it.	
	The Metering Point Administrator must check the consent the Customer has given to the new Energy Supplier.	
	Because of the confirmed request, the Metering Point administration will be updated with the new Energy Supplier in due time.	
beginsWhen	When the New Energy Supplier decides to send a request for change of Supplier to the Metering Point Administrator, to achieve the intended start of supply date for the new supply contract.	

preCondition	A supply contract between the new Energy Supplier and the Customer at the Accounting Point is in place ¹ , and therefore the new Energy Supplier is consented for the Change of Supplier.
	A start of supply date has been agreed with the Customer.
endsWhen	When the Request change of Supplier is confirmed.
postCondition	The new Energy Supplier is confirmed to supply the Accounting Point from the requested start date onwards.
exceptions	The Metering Point Administrator rejects the request change of Supplier ² .
actions	See 1.4.2

¹ In some countries the New Energy Supplier, if applicable, has to wait for the so-called cooling-off period (regret period) before he can send the Request change of Supplier.

² Note that the Start Date should not be changed in the confirmation of change of supplier. If the Metering Point Administrator cannot accept the proposed switch date, the request should be rejected.

1.4.2. Business Process



Figure 8 Business process: Request change of Supplier





Figure 9 UseCase diagram: Notify change of Supplier

1.5.1. Description

UseCase description: Notify change of Supplier	
definition	In this process, the Metering Point Administrator will notify the Affected Parties of the change of Supplier in the Accounting Point and the related change date.
beginsWhen	When the change of Supplier has been confirmed by the Metering Point Administrator.
preCondition	The change of Supplier has been confirmed by the Metering Point Administrator.
endsWhen	When the Affected Parties have received the notification
postCondition	The Affected Parties have been informed of the change of Supplier.
exceptions	If required by national rules the (Old and New) Balance Responsible Party or the (Old and New) Shipper may not be notified.
actions	See 1.5.2

1.5.2. Business Process





1.6. Notify Accounting Point Characteristics

In order for all Linked Parties to operate properly they will be notified with Accounting Point characteristics. *Notify Accounting Point Characteristics* is documented in a separate BRS, see [9]. In this BRS (BRS for alignment of Accounting Point characteristics), the Linked Parties are specified.

1.7. End contract and settle account





UseCase description: End contract and settle account	
definition	In this process, the Old Energy Supplier settles the final account for the Accounting Point.
beginsWhen	The notification of end of supply has been received by the Old Energy Supplier.
preCondition	The Old Energy Supplier has the contract with the Customer for the Accounting Point.
endsWhen	The Old Energy Supplier has ended the contract with the Customer for the Accounting Point.
postCondition	The Customer and the Old Energy Supplier don't have a supply contract for the Accounting Point anymore. The Customer and the Old Energy Supplier have settled the final bill.
exceptions	None.
actions	The End contract and settle account is not run by standardised message exchange, hence this process is not further elaborated.

1.8. Determine Meter Read

Based on national rules a Meter Read may have to be determined for the change of Supplier. The process Determine Meter Read is documented in the ebIX[®] model Measure [6]. Dependent on national rules the UseCase may only be used for profiled settled Accounting Points.

2. Business Partner View

1.9. Business Partners change of Supplier

In the diagram below is shown the definitions of the roles used in this BRS, if applicable, based on roles from the Harmonised Electricity Market Role Model, see [3], however in some cases (se definitions with blue background) updated to fit both the electricity and the gas market.

package [📳 Business Partner Change of Supplier] A market party performing a specific responsibility for the Accounting Point involved, that gains or loses responsibility for the Accounting Point involved as a direct consequence of the change of Supplier process in «BusinessPartner» question Affected Party A Balance Responsible Party is responsible for its imbalances, meaning the difference between the energy volume physically injected to or withdrawn from the system and the final nominated energy volume, including «mapsTo» 9 any imbalance adjustment within a given imbalance settlement period. \rightarrow «BusinessPartner» «Harmonised Role» Note Balance Based on Electricity Balancing - Art.2 Definitions Balance Responsible Party Responsible Party Additional information: Responsibility for imbalances (Balance responsibility) requires a contract proving financial security with the Imbalance Settlement Responsible of the Scheduling Area entitling the party to operate in the market. «BusinessPartner» »– → «Harmonised Role» «mapsTo» Customer Party Connected A party that contracts for the right to take out or feed in energy at an Accounting Point. to the Grid «BusinessPartner» «mapsTo» Energy Supplier -Definition based on the Harmonised Electricity Market Role Model, however updated to also fit the gas market. 37 - «mapsTo»→«Harmonised Role» An Energy Supplier supplies energy to or takes energy from a Party Connected to the Grid at an Accounting Point. Energy Supplier «BusinessPartner» New Energy Supplier ■ «mapsTo» «BusinessPartner» A party responsible for providing access to the grid through an Accounting Point for energy consumption or production by the Party Connected to the Grid. The Grid Access Provider is also responsible for creating and terminating Accounting Points. Old Energy Supplier «mapsTo» °»_ → → → - - -«Harmonised Role» «BusinessPartner» Grid Access Grid Company Provider >} ♀___ «mapsTo» A party responsible for the establishment and validation of measured data based on the collected data received from the Metered Data Collector. The party is responsible for the history of metered data for a Metering Point. «BusinessPartner» «Harmonised Role» Metering Responsible Metered Data Responsible «mapsTo» «Harmonised Role» A party responsible for administrating and making available the Metering Point characteristics, including registering the parties linked to the Metering Point. «BusinessPartner» Metering Point Metering Point Administrator Administrator The New Affected Party is a business partner in the Change of Supplier process in question and will be linked «BusinessPartner» to the Metering point administration. The new Affected Party cannot continue his processes without receiving New Affected Party relevant alignment data from the Change of Supplier process. «BusinessPartner» The Old Affected Party lost his responsible role in the Change of Supplier process in question and will be removed from the Metering point administration. The Old Affected Party cannot continue his processes without Old Affected Party receiving relevant alignment data from the Change of Supplier process «BusinessPartner» A market party performing a specific responsibility for the Accounting Point involved, that gains or loses responsibility for the Metering Point involved as a direct consequence of the process in question. Other Affected Party «mapsTo» \rightarrow «BusinessPartner» «Harmonized Role Candidate» Party acting in a role that is responsible for nominating transport capacity for its local metering points. (The definition is not completely finalised and will be further discussed with the gas sector. The gas sector term is Shipper Transmission Capacity "Shipper") **Responsible Party**

Figure 12 Business Partners for change of Supplier

3. Business Entity View

A general introduction to the Business Entity View can be found in the Introduction to ebIX[®] Business Requirements and Business Information Models (<u>www.ebix.org</u>), [4].

1.10. Request change of Supplier (Class Diagram)



Figure 13 Class diagram: Request change of Supplier

1.10.1. Element definitions: Request change of Supplier

	The information act to be cant by an Energy Cymplicy to the
«Business entity»	The information set to be sent by an Energy Supplier to the
Request change of Supplier	Metering Point Administrator when requesting a change of
	Supplier.
Start date	The date requested by the New Energy Supplier to take over the
	energy supply for this Accounting Point.
Accounting Point ID	The unique identification of the Accounting Point this Request
	change of Supplier is aimed for.
New Energy Supplier	The unique identification of the requesting Energy Supplier.
ID	
New Balance	The unique identification of the Balance Responsible Party for this
Responsible Party ID	Accounting Point, as requested by the New Energy Supplier.
New Shipper ID	The unique identification of the Shipper for this Accounting Point,
	as requested by the New Energy Supplier.
Request change of Supplier	Additional information, related to the change of Supplier, needed
Async Additions	when using asynchronous communication, however not used in
	this request.
Request change of Supplier	Additional information, related to the change of Supplier to be
Additions	agreed on a national level.
Transaction ID	The unique identification of this set of information given by the
	requesting Energy Supplier.



Figure 14 Class diagram: Confirm request change of Supplier

1.11.1. Element definitions: Confirm request change of Supplier

«Business entity»	The information set to be sent by the Metering Point
Confirm request change of	Administrator to the requesting Energy Supplier to confirm this
Supplier	change of Supplier.
Confirm request change of	Information related to the Confirmation change of Supplier,
Supplier Async Additions	needed when using an asynchronous communication.
Reference to	The Transaction ID from the request given by the requesting
requesting	Energy Supplier.
Transaction ID	
Accounting Point ID	The unique identification of the Accounting Point the change of
	Supplier is confirmed for.
Start date	The confirmed date for the New Energy Supplier to take over the
	energy supply for this Accounting Point.
New Energy Supplier	The unique identification of the requesting New Energy Supplier.
ID	
New Balance	The unique identification of the confirmed Balance Responsible
Responsible Party ID	Party.
New Shipper ID	The unique identification of the confirmed Shipper.

Confirm request change of	Information related to confirmation of change of Supplier to be
Supplier Additions	agreed on a national level.
Transaction ID	The unique identification of this set of information given by the
	Metering Point Administrator.
Business process ID	The unique identification, given by the Metering Point
	Administrator, of this requested change of Supplier process that
	this response is part of.

1.12. Reject request change of Supplier (Class Diagram)



Figure 15 Class diagram: Reject request change of Supplier

1.12.1. Element definitions: Reject request change of Supplier

«Business entity»	The information set sent by the Metering Point Administrator to the
•	
Reject request change of	requesting Energy Supplier to reject this change of Supplier.
Supplier	
Reason	A code specifying (one of) the reason(s) for the rejection of the
	requested change of Supplier.
Reject request change of	Additional information, related to the change of Supplier, needed
Supplier Async Additions	when using asynchronous communication.
Reference to	The Transaction ID from the request given by the requesting Energy
requesting	Supplier.
Transaction ID	
Accounting Point	The unique identification of the Accounting Point the change of
ID	Supplier is rejected for.
Start date	The requested date for the change of Supplier that is rejected.

Reject request change of	Information, related to rejection of change of Supplier, to be agreed
Supplier Additions	on a national level.
Transaction ID	The unique identification of this set of information given by the
	Metering Point Administrator.

1.13. Notify change of Supplier to Old Affected Party (Class Diagram)





1.13.1. Element definitions: Notify change of Supplier to Old Affected Party

«Business entity»	The information set sent by the Metering Point Administrator to
Notify change of Supplier to	the Old Affected Party to notify this change of Supplier.
Old Affected Party	
End date	The date from when the Old Affected Party no longer have the
	supply or balance responsibility for this Accounting Point.
Accounting Point ID	The unique identification of the Accounting Point the change of
	Supplier is notified for.
Old Energy Supplier ID	The unique identification of the Energy Supplier that is supplying
	the Accounting Point until the date for which this change of
	Supplier takes place.
Old Balance	The unique identification of the Balance Responsible Party that
Responsible Party ID	from the end date no longer has the balance responsibility for this
	Accounting Point.
Old Shipper ID	The unique identification of the Shipper that from the end date
	no longer has the transport capacity responsibility for this
	Accounting Point.
Notify change of Supplier to	Additional information, related to the notification of change of
Old Affected Party Additions	Supplier, to Old Affected Party, agreed on a national level.
Transaction ID	The unique identification of this set of information given by the
	Metering Point Administrator.

Business process ID	The unique identification, given by the Metering Point
	Administrator, of this change of Supplier process that this
	notification is a part of.
Notify change of Supplier to	Additional information, related to the Notify change of Supplier,
Old Affected Party Async	to Old Affected Party, however not used in this notification.
Additions	

1.14. Notify change of Supplier to New- and Other Affected Party (Class Diagram)



Figure 17 Class diagram: Notify change of Supplier to New- and Other Affected Party

1.14.1. Element definitions: Notify change of Supplier to New- and Other Affected Party

«Business entity»	The information set sent by the Metering Point Administrator to
Notify change of Supplier to	the New- and Other Affected Party to notify this change of
New- and Other Affected	Supplier.
Party	
Start date	The date from which the New Energy Supplier and New Balance
	Responsible Party or Shipper take over the respective
	responsibilities for this Accounting Point.
Accounting Point ID	The unique identification of the Accounting Point the change of
	Supplier is notified for.
New Energy Supplier	The unique identification of the Energy Supplier that is supplying
ID	the Accounting Point from the start date.
New Balance	The unique identification of the Balance Responsible Party that
Responsible Party ID	takes over the balance responsibility for this Accounting Point
	from the start date.

New Shipper ID	The unique identification of the Shipper that takes over the
	transport capacity responsibility for this Accounting Point from
	the start date.
Notify change of Supplier to	Additional information, related to the notification of change of
New- and Other Affected	Supplier, to the New- and Other Affected Party, to be agreed on a
Party	national level.
Transaction ID	The unique identification of this set of information given by the
	Metering Point Administrator.
Business process ID	The unique identification of the instance of the change of Supplier
	process, given by the Metering Point Administrator, of this
	change of Supplier process that this notification is a part of.
Notify change of Supplier to	Additional information, related to the Notify change of Supplier,
New Balance Responsible	to the New- and Other Affected Party, when using asynchronous
Party and New Shipper	communication, however not used in this notification.

Appendix A. Header and Context information for the class diagrams

Class/attribute	Sector ³	Description
Header and Context Information		The set of information specifying the information to be added to this payload to enable the exchange as a document.
Document Type		A code representing the document type used for the exchange of this set of information.
Business Reason		A code representing the business reason for the exchange of this set of information.
Ancillary Business Process Role		A code representing the market role taking part in this exchange together with the Responsible Role, responsible for the process/this exchange.

A.1. Header and Context Information attributes definitions

A.2. Request change of Supplier



Figure 18 Class diagram: Header and Context information for request change of Supplier

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³ It is assumed that Accounting Points are uniquely dedicated to either electricity or to gas.

A.3. Confirm request change of Supplier



Figure 19 Class diagram: Header and Context information for confirm request change of Supplier

A.4. Reject request change of Supplier



Figure 20 Class diagram: Header and Context information for reject request change of Supplier



Figure 21 Class diagram: Header and Context information for notify change of Supplier to Old Affected Party

A.6. Notify change of Supplier to New- and Other Affected Party



Figure 22 Class diagram: Header and Context information for notify change of Supplier to New- and Other Affected Party